



**VUELVE VERDE**  
**DEJA DE USAR PAPEL**



## Servicios Publicos de la Ciudad De Monterey Park

### Por Qué dejar de usar papel?

Comodidad y Flexibilidad:  
Cualquier momento y en cualquier lugar

Te ahorra tiempo y dinero

Proporciona opciones de pago más seguras

Protege los recursos de la Tierra sin costo alguno para usted

### Inscripción Sencilla: Siga los pasos a continuación para dejar de usar papel hoy:

- ① En la página “at a Glance” de su cuenta, en el menu desplegable “My Profile” seleccione “Paperless” o en “Services” seleccione “Paperless”.

The screenshot shows the user interface for the City of Monterey Park's online account management system. At the top, there is a navigation bar with the city logo, a home icon, and dropdown menus for 'My Account', 'My Profile', and 'Support'. The 'My Profile' dropdown menu is open, displaying a list of options: 'AutoPay', 'Manage Accounts', 'Paperless' (highlighted in green), 'Payment Methods', 'Pay by Text', 'Recurring Scheduled Payments', and 'Update Account Info'. Below the navigation bar, the main content area is titled 'Your Account At A Glance'. It features a section 'I Want To...' with two buttons: 'Pay My Invoices' and 'Manage My Accounts'. To the right, there is a list of services with their enrollment status: 'AutoPay' (Not Enrolled), 'Paperless' (Not Enrolled, highlighted in green), and 'Pay By Text' (Not Enrolled). At the bottom, there are two links: 'Recent Open Invoices' and 'Recent Closed Invoices'.

- ② En la página “Paperless” seleccione “Yes” para las cuentas que desea registrar para factura electronica. Marque la casilla para aceptar los terminos “agree to the terms and conditions”. Luego, seleccione “Save my changes” para guardar sus cambios.

The screenshot shows the 'Paperless' registration interface. At the top, there's a navigation bar with 'My Account', 'My Profile', and 'Support'. Below that, the 'Paperless' section explains the benefits. A table lists account details:

Account Number	Type	Yes	No	Status
01003470-02	Utility	<input checked="" type="radio"/>	<input type="radio"/>	Not Paperless

Below the table, there's a checkbox for 'By enabling Paperless, I agree to the Invoice Cloud Terms and Conditions.' which is checked. At the bottom, there is a 'Save my changes' button.

- ③ Para finalizar su inscripción en la facturación electronica, debe leer y aceptar los terminos haciendo click en el enlace “Complete Registration” incluido en un correo electrónico enviado a su dirección de correo electrónico.

The screenshot shows an email notification. The header says 'I have read and Agree to Terms and Conditions below.' and 'Dear VCWW'. The main body of the email contains the following text:

Thank you for for selecting paperless billing on 6/26/2020 12:24:30 PM, we're glad you'll be benefiting by reducing clutter while you are helping the environment.

To finalize your enrollment in paperless billing, you must click on the link below to verify that you have received and read this notification

If you have any questions about your account, please contact us at [wscs@ventura.org](mailto:wscs@ventura.org).

If you prefer not to go paperless, simply do not complete registration below or go to Paperless Options in your account profile and click cancel registration.

Please Note: To ensure delivery of account related email notifications, please add [no-reply@invoicecloud.net](mailto:reply@invoicecloud.net) to your safe senders list.

Sincerely,

Account Number: 113630-31250

[Online Billing Privacy Policy](#)

The 'Complete Registration' button is highlighted with a red circle.

- ④ Una vez que haga clic en el enlace, InvoiceCloud mostrará una confirmación que dice “Paperless Registration Completed”. Ya esta listo para recibir su factura de agua y alcantarillado electrónicamente.

## Paperless Registration Completed

You have successfully completed the Paperless Registration Confirmation process. Please Note: it may take more than one billing cycle for the paperless process to take effect.

You may close this window at any time and return to what you were doing.

Muchisimas gracias por tomarse el tiempo de registrarse en paperless para ayudar a nuestro planeta!

Para cualquier pregunta, no dude en contactarnos:

Telefono: (626) 307-1342

Correo Electronico: [utilitypayments@montereypark.ca.gov](mailto:utilitypayments@montereypark.ca.gov)

Sitio Web: <https://www.montereypark.ca.gov/372/Utility-Billing>