



City of Monterey Park

STREET ENCROACHMENT PERMIT APPLICATION

(Chapter 13.12, Monterey Park Municipal Code)

P.W.Engineering :
(626) 307-1320

Email: pwpermitcounter@montereypark.ca.gov

NAME OF APPLICANT: _____

ADDRESS: _____

CITY: _____ ZIP: _____ PHONE: _____

ENCROACHMENT PURPOSES:

1. Location: _____ Description: _____
 a. Building Dept. Approval Date: _____ b. Planning Dept. Approval Date: _____
2. Building Department, Planning Department Approval of Plans required prior to processing encroachment application.
3. Permanent Encroachment: Installation Date: _____ . A copy of the property's legal description and proof of ownership must be submitted together with a \$20.00 recording fee before a Permit can be issued. Property owner must sign agreement on Permit prior to recordation.
4. Temporary Encroachment: Installation Date: _____ Removal Date: _____
5. Reason why permit is desired: _____

For SCE Pole Replacement only:

6. Pole No. _____
7. Power Outage: Yes No Please Describe: _____
8. Traffic Signal(s) Affected: Yes No Please Describe: _____
9. Please notify the Public Works Inspector at (626) 307-1320, when job has been completed.

Insurance: Original Certificate of Insurance \$1,000,000 public liability and bodily injury and \$100,000 property damage with endorsement naming **City of Monterey Park, its Officers, Elected and Appointed Officials, Employees and Volunteers as Additional Insureds.** Yes No

HOLD HARMLESS AGREEMENT:

In consideration of approval of the requested Encroachment Permit, the above-named organization and its individual members, heirs, executors and administrators, waive, release and forever discharges any and all rights and claims for damages that the above-named organization and its members hereafter have against the City of Monterey Park, its commission, committees, officers, agents, staff, successors and/or assigns for any and all injuries or damages that may be sustained or suffered by the above-named organization during the period of this Encroachment Permit.

Date: _____ SIGNATURE: _____

FOR CITY USE ONLY

1. If applicant is using the right-of-way for storage of materials or to stage construction, a bond may be required to cover repair and clean-up of the right-of-way. **Cash** bond to be paid at issuance of Permit \$ _____
2. Remarks/Conditions: _____

Approved: Disapproved: Permit Number Issued: _____

Date: _____ Investigating Officer _____