

**PLANNING COMMISSION OF MONTEREY PARK
AGENDA**

**REGULAR MEETING
Monterey Park City Hall Council Chambers
320 West Newmark Avenue**

**Tuesday
April 12, 2022
6:30 PM**

MISSION STATEMENT

**The mission of the City of Monterey Park is to provide excellent services
to enhance the quality of life for our entire community.**

GENERAL INFORMATION

Documents related to an Agenda item are available to the public in the Community Development Department – Planning Division located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City’s website at <http://www.montereypark.ca.gov/AgendaCenter>.

PUBLIC PARTICIPATION

You may speak up to 5 minutes on Agenda item. You may combine up to 2 minutes of time with another person’s speaking. No person may speak more than a total of 10 minutes. The Chairperson and Planning Commission Members may change the amount of time allowed for speakers.

Per the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call City Hall at (626) 307-1359 for reasonable accommodation at least 24 hours before a meeting. Council Chambers are wheelchair accessible.

CALL TO ORDER

Chairperson Sam

FLAG SALUTE

Chairperson Sam

ROLL CALL

Chairperson Tammy Sam, Vice Chairperson Ricky Choi, Jack Chiang, Peter Fung

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS. While all comments are welcome, the Brown Act does not allow the Commission to take discuss, deliberate, or take action on any item not on the agenda. The Commission may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the Commission's subject-matter jurisdiction, comment on agenda Items at this time. If you provide public comment on a specific agenda item at this time, however, you cannot later provide comments at the time the agenda Item is considered.

ORAL AND WRITTEN COMMUNICATIONS

[1.] **PRESENTATIONS – None.**

[2.] CITY OF MONTEREY PARK- CONSENT CALENDAR

2-A. APPROVAL OF MINUTES

It is recommended that the Planning Commission consider:

- (1) Approving the minutes from the joint meeting of the Commissions, Committees, and Boards of Monterey Park on March 30, 2022; and
- (2) Taking such additional, related, action that may be desirable.

[3.] PUBLIC HEARING – None.

[4.] OLD BUSINESS – None.

[5.] NEW BUSINESS

5-A. DISCUSSION OF COMPLETE STREETS POLICY

It is recommended that the Planning Commission consider:

- (1) Discussing the proposed Complete Streets Policy to maintain eligibility for regional transportation funding;
- (2) Adopting a motion recommending City Council adoption of a resolution approving the proposed Complete Streets Policy; and
- (3) Take such additional, related, action that may be desirable.

[6.] COMMISSION COMMUNICATIONS

[7.] FUTURE AGENDA ITEMS

ADJOURN

Next regular scheduled meeting is on April 26, 2022.

MINUTES
JOINT MEETING OF THE COMMISSIONS, COMMITTEES, & BOARDS
OF MONTEREY PARK
SPECIAL MEETING
MARCH 30, 2022

The Commissions, Committees, & Boards (collectively, Commissions) of the City of Monterey Park held a joint Special Hybrid (In-Person / Virtual) Meeting on Wednesday, March 30, 2022 at 6:30 p.m. This meeting was partially conducted by electronic means pursuant to Government Code § 54953(e) as implemented by City Council Resolution.

Accordingly, Commissioners/Board Members were provided with the option of either attending the meeting in person at City Hall or virtually via Zoom. However, no members of the public were allowed in City Hall. Public participation was encouraged utilizing the methods set forth below.

PUBLIC PARTICIPATION

In accordance with Government Code § 54953(e) and City Council resolution, remote public participation was allowed in the following ways:

Via Email

Public comment will be accepted up to 2 hours before the meeting via email to mpclerk@montereypark.ca.gov and read into the record during public comment, when feasible. We request that written communications be limited to not more than 50 words.

Via Telephone

Public comment may be submitted via telephone during the meeting, before the close of public comment, by calling (888) 788-0099 or (877) 853-5247 and entering Zoom Meeting ID: 883 3178 8587 then press pound (#). When prompted to enter participation ID number press pound (#) again. If participants would like to make a public comment they will enter “*9” then the Clerk’s office will be notified, and you will be in the rotation to make a public comment. Press “*6” to unmute yourself when called upon to speak. Participants are encouraged to join the meeting 15 minutes before the start of the meeting. You may speak up to 5 minutes on Agenda items. Speakers will not be allowed to combine time. As part of the virtual meeting protocols, anonymous persons will not be allowed to provide public comment.

Important Disclaimer – When a participant calls in to join the meeting, their name and/or phone number will be visible to all participants. Note that all public meetings will be recorded.

CALL TO ORDER:

City Clerk Vincent Chang called the meeting to order at 6:36 p.m.

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

FLAG SALUTE:

City Clerk Chang led the flag salute.

ROLL CALL:

City Clerk Vincent Chang called the roll:

Commission on Aging	Present: Siu Fong, Paul Isozaki, Virginia Mason Greene, Ryan Sprague Absent: Alex Tang, Betty Wang, Charles Mau
Business Improvement District Advisory Committee	Absent: Gene Jeng, Jessy Li, Josephine Louie, Elizabeth Yang
Community Participation Commission	Present: Victoria Chavez, Sandra Hidalgo, Shirley Hwong, Carol Sullivan, Isabel Wu Absent: Mary Ann Garcia-Barlow, Oriana Chan, Beth Chavez, Annie Park
Design Review Board	Present: Matthew Lum, Philip Smith Absent: Dennis Lee
Economic Development Advisory Commission	Present: Alexander Fung, Dora Leung, Billy Yeung, Tomas Wong Absent: Amy Newman
Environmental Commission	Present: Danielle Sprague, Kathy Ko, Alice Chan
Library Board of Trustees	Present: Lisa Duong, Jennifer Tang, Jason Dhing, Larry Sullivan Absent: Andrew Yam
Personnel Board	Present: Gustavo Reynoso, Grace Yeh Absent: Liane Kwan
Planning Commission	Present: Tammy Sam, Ricky Choi, Peter Fung, Jack Chiang
Recreation and Parks Commission	Present: Philip Chang, Johnny Kwok, Paul Lee, Barbara Ngai, Grace Young
Traffic Commission	Present: Daisy Ma, Benkin Jong, Paul Perez Absent: Allan Shatkin, Steven Klein
Sister Cities	Present: Nachikatsuura, Japan – Francisco Alonso, David Ikeda; Morelia, Mexico – Victoria Chavez; Quanzhou, China – Pedro Chan; Yung Ho, Taiwan – Sabrina Peng

	Absent: Morelia, Mexico – Gloria Enriquez, Dolores Rillos; Quanzhou, China – David Lau, Charles Mau; Yung Ho, Taiwan – Jeremy Allred, David Lee; Yeongdeungpo-Gu, Seoul Korea – David Lee, Karen Lee, Calvin Lee
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ALSO PRESENT: City Manager Ron Bow, City Attorney Karl Berger, Assistant City Manager Inez Alvarez, Fire Chief Matt Hallock, Police Chief Kelly Gordon, City Librarian Diana Garcia, Director of Human Resources & Risk Management Christine Tomikawa, Director of Management Services Martha Garcia, Director of Recreation & Community Services Robert Aguirre, Interim Director of Community & Economic Development Steve Sizemore, Economic Development Manager Joseph Torres, Planning Manager Jessica Serrano, Principal Management Analyst Xochitl Tipan, Civil Engineering Associate Cesar Vega, Recreation Supervisor Orlando Muro, Recreation Supervisor Guillermo Chavez, Deputy City Clerk Cindy Trang, Assistant Deputy City Clerk Helena Cho

City Clerk Chang declared at 6:52 pm that the following commissions were adjourned due to a lack of a quorum: Business Improvement District Advisory Committee; Design Review Board; Sister Cities Commission.

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

None.

PUBLIC COMMUNICATIONS

City Clerk Chang reported one written communication from Ming Lai for the Traffic Commission was received and filed.

1. PRESENTATION

Matters listed under presentation are for informational content and discussion only.

1A. FINANCIAL FORECAST

Consultant Robb Korinke of GrassRootsLab, gave a PowerPoint presentation on the Monterey Par's Fiscal Outlook and Possible Revenue Measure.

Following the presentation, a Questions & Answers session ensued addressing questions from the audience regarding the financial forecast.

2. NEW BUSINESS

2A. MUNICIPAL ACADEMY - ROLES AND RESPONSIBILITIES OF COMMISSIONERS, SOCIAL MEDIA POLICIES AND OTHER EXPECTATIONS

The staff liaisons for each commissions introduced themselves and gave a brief overview of their respective commission. City Attorney Berger presented the PowerPoint presentation on general requirements for service, cored principles –

code of conduct, implementing core principles, general policies and procedures, and commissions' subject matter jurisdiction.

Following the presentation, a Questions & Answers session ensued addressing questions from the audience regarding commissions, committees, & boards.

3. CONSENT CALENDAR FOR THE PERSONNEL BOARD AND THE DESIGN REVIEW BOARD ONLY

Matters listed under consent calendar are considered to be routine, ongoing business and are enacted by one motion unless specified.

3A. MINUTES FOR THE PERSONNEL BOARD

Approving the minutes from the regular meeting of October 13, 2021.

Action Taken: The Board approved the minutes from the regular meeting of October 13, 2021 on Consent Calendar.

Motion: Moved by Board Member Yeh and seconded by Board Member Reynoso, motion carried by the following vote:

Ayes:	Board Members:	Yeh, Reynoso
Noes:	Board Members:	None
Absent:	Board Members:	Kwan
Abstain:	Board Members:	None

3B. MINUTES FOR THE DESIGN REVIEW BOARD

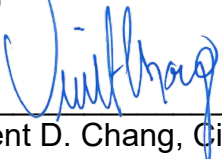
Approving the minutes from the regular meetings of January 21, 2020, and February 18, 2020.

Recommendations: It is recommended that the Board consider: (1) approving the minutes from the regular meetings of January 21, 2020, and February 18, 2020; and (2) taking such additional, related, action that may be desirable.

Action Taken: This item was not heard due to lack of a quorum for the Design Review Board.

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 8:43 p.m.



Vincent D. Chang, City Clerk

(insert meeting date after approval) Approved on date at the Regular Commission/Board Meeting



Planning Commission Staff Report

DATE: April 12, 2022

AGENDA ITEM NO:

TO: The Planning Commission
FROM: Ziad Mazboudi, Interim City Engineering Manager
SUBJECT: Consideration of Recommendation of City Council Adoption of a Complete Streets Policy for Maintaining Eligibility for Regional Transportation Funding

RECOMMENDATION:

It is recommended that the Planning Commission consider:

1. Discussing the proposed Complete Streets Policy to maintain eligibility for regional transportation funding;
2. Adopting a motion recommending City Council adoption of a resolution adopting the proposed Complete Streets Policy; and
3. Taking such additional, related, action that may be desirable.

EXECUTIVE SUMMARY

Staff prepared a City of Monterey Park ("City") Complete Streets Policy to maintain eligibility for regional transportation funding, including grant applications with the Los Angeles County Metropolitan Transportation Authority ("Metro"). Staff is requesting Planning Commission approval of a recommendation that the City Council adopt a Resolution adopting the Policy (Exhibit A).

BACKGROUND

In 2008, the legislature approved Assembly Bill ("AB") 1358, the California Complete Streets Act of 2008. AB 1358 requires cities to include policies in their General Plans to support and implement complete streets concepts, including without limitation, improving opportunities to improve safety, access, and mobility for all travelers in California and recognize bicycle, pedestrian, and transit modes as integral elements of the transportation system.

In 2014, Metro adopted its Complete Streets Policy document. The Metro Complete Streets Policy requires that all cities in Los Angeles County adopt complete streets policies by January 1, 2017 to maintain eligibility for its capital grant funding opportunities.

To ensure widespread adoption and implementation of its policy, Metro has provide flexibility in complying with its policy requirements. Cities must demonstrate that they

meet the requirement at the time they apply for future rounds of capital grant funding, instead of adhering to the January 1, 2017 deadline originally prescribed by Metro. Metro encourages local jurisdictions to continue to move forward with Complete Streets policies that are under development.

Currently, future cycles of the call for projects have been deferred and Metro Express Lanes Net-Toll Revenue Reinvestment grant cycles are not currently scheduled. For future grant cycles, cities must submit their adopted policies and certify that those policies comply with Metro's Complete Streets Policy with their grant applications for the respective programs. This approach encourages agencies that were unable to meet the January 1, 2017 deadline to still adopt Complete Streets after that deadline, but before they apply for future capital grant funding. Further, this will allow local agencies to be informed by the Complete Streets training being offered by Metro.

Metro's Complete Streets Policy establishes a standard of excellence for multimodal design. Complete Streets is a high-level policy direction that helps redefine how transportation agencies approach streets and highways so that the outcome is a transportation system that balances the needs of all users, regardless of age, ability, or mode of transportation. The term "Complete Streets" describes a comprehensive, integrated transportation network with infrastructure and design that allows safe and convenient travel along and across streets for all users, including pedestrians, users and operators of public transit, bicyclists, persons with disabilities, seniors, children, motorists, users of green modes, and movers of commercial goods.

A summary of the "Complete Street Principles" are:

- Complete Streets Serving all users and modes
- Context Sensitivity
- Complete Streets Routinely Addressed by all departments
- All projects and phases.

CALIFORNIA ENVIRONMENTAL QUALITY ACT

The proposed action has been reviewed for compliance with the California Environmental Quality Act ("CEQA") and it has been determined that the action qualifies for a statutory exemption pursuant to §15262 of the CEQA Guidelines because the proposed action would approve a policy that would be applied to future projects that have not been yet approved, adopted, or funded. Therefore, no environmental review is currently necessary; future associated projects may require environmental review and a CEQA determination prior to commencement.

FISCAL IMPACT

The Complete Streets Policy does not commit the City to carrying out any specific projects or programs and therefore would not have any impact on the Fiscal Year 2022-23 City

budget. Not adopting the policy would make the City ineligible for Metro capital grant programs and as such could limit funding sources for future City budgets.

Respectfully submitted and prepared by:



Ziad Mazboudi, PE
Interim City Engineering Manager

Reviewed by:



Joaquin Vazquez
Deputy City Attorney

ATTACHMENTS

1. Monterey Park Complete Streets Policy

ATTACHMENT 1
Complete Streets Policy

Exhibit A

This Complete Streets Policy was adopted by Resolution No. _____ by the City of Monterey Park City Council on April 20, 2022.

COMPLETE STREETS POLICY OF CITY OF MONTEREY PARK

A. Complete Streets Principles

1. Complete Streets Serving All Users and Modes. The City of Monterey Park (“City”) expresses its commitment to creating and maintaining Complete Streets that provide safe, comfortable, and convenient travel along and across streets (including streets, roads, highways, bridges, and other portions of the transportation system) through a comprehensive, integrated transportation network that serves all categories of users, including pedestrians, users and operators of public transit, bicyclists, persons with disabilities, seniors, children, motorists, users of green modes, and movers of commercial goods, and emergency first responders.

2. Context Sensitivity. In planning and implementing street projects, departments and agencies of the City will maintain sensitivity to local conditions in both residential and business districts as well as urban, suburban, and rural areas, and will work with residents, merchants, and other stakeholders to ensure that a strong sense of place ensues. Improvements that will be considered include sidewalks, shared use paths, bikeways, paved shoulders, street trees and landscaping, planting strips, accessible curb ramps, crosswalks, refuge islands, pedestrian signals, signs, street furniture, bicycle parking facilities, public transportation stops and facilities, transit priority signalization, and other features assisting in the provision of safe travel for all users.

3. Complete Streets Routinely Addressed by All Departments. All relevant departments and agencies of the City will work towards making Complete Streets practices a routine part of everyday operations, approach every relevant project, program, and practice as an opportunity to improve streets and the transportation network for all categories of users, and work in coordination with other departments, agencies, and jurisdictions to maximize opportunities for Complete Streets, connectivity, and cooperation.

4. All Projects and Phases. Complete Streets infrastructure sufficient to enable reasonably safe travel along and across the right of way for each category of users will be incorporated into all planning, funding, design, approval, and implementation processes for any construction, reconstruction, retrofit, maintenance, operations, alteration, or repair of streets (including streets, roads, highways, bridges, and other portions of the transportation system), except that specific infrastructure for a given category of users may be excluded if an exception is approved via the process set forth in section C.1 of this policy.

B. Implementation

1. Design. The City will generally follow its own accepted or adopted design standards, including those promulgated by the County of Los Angeles and the State of California where appropriate, and will also evaluate using the latest design standards and innovative design options, with a goal of balancing user needs.

2. Network/Connectivity. The City will incorporate Complete Streets infrastructure into existing streets to improve the safety and convenience of all users, with the particular goal of creating a connected

network of facilities accommodating each category of users and increasing connectivity across jurisdictional boundaries and for anticipated future transportation investments.

3. Implementation Next Steps. The City will take the following specific next steps to implement this Complete Streets Policy:

A. **Plan Consultation and Consistency:** Maintenance, planning, and design of projects affecting the transportation system will be consistent with local bicycle, pedestrian, transit, multimodal, and other relevant guidelines.

B. **Stakeholder Consultation:** Develop and/or clearly define a process to allow for stakeholder involvement on projects and plans including, but not limited to, local bicycle and pedestrian advisory groups, transit riders and operators, accessibility advisory groups, movers of commercial goods, businesses, residents, emergency responders, and/or other stakeholders, as defined necessary to support implementation of this Complete Streets policy.

4. Performance Measures. All relevant agencies or departments will perform evaluations of how well the streets and transportation network are serving each category of users by collecting baseline data and collecting follow-up data on a regular basis.

C. Exceptions

1. Exception Approvals. Complete Streets principles and practices will be included in street construction, reconstruction, repaving and rehabilitation projects, as well as other plans and manuals, except under one or more of the following conditions:

A. A project involves only ordinary, or emergency maintenance activities designed to keep assets in serviceable condition, including but not limited to mowing, cleaning, sweeping, spot repair, concrete joint repair, pothole repair, or when interim measures are implemented on temporary detour or haul routes.

B. The Director of Public Works finds that the cost of establishing a bikeway, walkway or transit enhancement as part of a project is excessive and disproportionate.

C. The Director of Public Works determines that construction is not practically feasible or cost effective because of significant or adverse environmental impacts on neighboring land uses, including impact from right-of-way acquisitions.

D. Unless otherwise determined by the City Council, or by the Director of Public Works that it is not practically feasible or cost-effective to implement the provisions of this policy.

Exceptions described above will be documented in a memorandum to be included in the project file.