

**ENVIRONMENTAL COMMISSION OF MONTEREY PARK
AGENDA**

REGULAR MEETING

**TUESDAY
March 8, 2022
6:30 P.M.**

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community.

ASSEMBLY BILL NO. 361

These meetings will be conducted pursuant to Government Code § 54953(e) as implemented by City Council Resolution.

Accordingly, Commissioners/Board Members will be provided with a meeting login number and conference call number; they will not be physically present at City Hall Engineering Conference Room.

Pursuant to City Council resolution, the public may provide public comment utilizing the methods set forth below.

Note that City Hall is currently closed to the public. You will not be admitted to City Hall.

GENERAL INFORMATION

Documents related to an Agenda item are available to the public in Department of Public Works located at 320 West Newmark Avenue, Monterey Park, CA 91754, during normal business hours and the City's website at <http://www.montereypark.ca.gov/AgendaCenter>.

PUBLIC PARTICIPATION

In accordance with Executive Order No. N-29-20 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed in the following ways:

Via Email

Public comment will be accepted up to 24 hours before the meeting via email to xtipan@montereypark.ca.gov and, when feasible, read into the record during public comment. Written communications are limited to not more than 50 words.

Via Telephone

Public comment may be submitted via telephone during the meeting, before the close of public comment, by calling (888) 788-0099 or (877) 853-5247 and entering Zoom Meeting ID: 871 9419 1095 then press pound (#). When prompted to enter participation ID number press pound (#) again. If participants would like to make a public comment they will enter “*9” then the Department of Public Works will be notified, and you will be in the rotation to make a public comment. Participants are encouraged to join the meeting 15 minutes before the start of the meeting. You may speak up to 5 minutes on Agenda item. Speakers will not be allowed to combine time. The Chair and Commission/Board Members may change the amount of time allowed for speakers. As part of the virtual meeting protocols, anonymous persons will not be allowed to provide public comment.

Important Disclaimer

When a participant calls in to join the meeting, their name and/or phone number will be visible to all participants. Note that all public meetings will be recorded.

CALL TO ORDER

Chairperson

FLAG SALUTE

Chairperson

ROLL CALL

Commissioners: Danielle Sprague, Kathy Ko, Alice Chan

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS

PUBLIC COMMUNICATIONS (Related to Items NOT on the Agenda). While all comments are welcome, the Brown Act does not allow the Commission to take action on any item not on the agenda. The Commission may briefly respond to comments after Public Communications is closed. Persons may, in addition to any other matter within the Commission's subject-matter jurisdiction, comment on Agenda Items at this time. If you provide public comment on a specific Agenda item at this time, however, you cannot later provide comments at the time the Agenda Item is considered.

ORAL AND WRITTEN COMMUNICATIONS

STAFF COMMUNICATIONS

- Upcoming Municipal Academy

[1.] PRESENTATIONS – None

[2.] CITY OF MONTEREY PARK- CONSENT CALENDAR

2-A. APPROVAL OF MINUTES

It is recommended that the Environmental Commission:

- (1) Approve the minutes from the regular meeting of February 8, 2022
- (2) Take such additional, related, action that may be desirable.

[3.] OLD BUSINESS

3-A. MONTEREY PARK EARTH DAY 2022 PLAN

It is recommended that the Environmental Commission:

- (1) Discuss Monterey Park Earth Day 2022 Plan; and
- (2) Take such additional, related, action that may be desirable.

[4.] NEW BUSINESS – None

[5.] FUTURE AGENDA ITEMS

ADJOURN



Environmental Commission Staff Report

DATE: March 8, 2022

AGENDA ITEM NO: 2-A

TO: Environmental Commission
FROM: Xochitl Tipan, Principal Management Analyst
SUBJECT: Approval of Minutes

RECOMMENDATION:

It is recommended that the Environmental Commission:

1. Approve the minutes from the regular meeting of February 8, 2022
2. Take such additional, related, action that may be desirable.

EXECUTIVE SUMMARY:

None.

BACKGROUND:

None.

FISCAL IMPACT:

None.

Respectfully submitted by:

A handwritten signature in cursive script, appearing to read "Xochitl Tipan".

Xochitl Tipan
Principal Management Analyst

ATTACHMENT:

1. Meeting Minutes

ATTACHMENT 1
Meeting Minutes

**MINUTES
MONTEREY PARK ENVIRONMENTAL COMMISSION
REGULAR MEETING
FEBRUARY 8, 2022**

The Environmental Commission of the City of Monterey Park held Regular Teleconference Meeting via Zoom on Tuesday, February 8, 2022 at 6:30 pm. The regular meeting was conducted pursuant to Government Code § 54953(e) as implemented by City Council Resolution Accordingly, Commissioners/Board Members were provided a meeting login number and conference call number and were not physically present at the City Hall Engineering Conference.

PUBLIC PARTICIPATION

In accordance with Government Code § 54953(e) and City Council resolution, remote public participation was allowed in the following ways:

Via Email

Public comment were accepted up to 24 hours before the meeting via email to xtipan@montereypark.ca.gov and, when feasible, read into the record during public comment. Written communications are limited to not more than 50 words.

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Important Disclaimer – When a participant calls in to join the meeting, their name and/or phone number will be visible to all participants. Note that all public meetings will be recorded.

CALL TO ORDER:

Public Works Director Frank Lopez called the meeting to order at 6:40 pm

FLAG SALUTE :

Public Works Director Frank Lopez led the flag salute.

ROLL CALL:

Public Works Director Frank Lopez called the roll:

MISSION STATEMENT

The mission of the City of Monterey Park is to provide excellent services to enhance the quality of life for our entire community

Board Members Present: Alice Chan, Danielle Sprague, Kathy Ko

ALSO PRESENT: Public Works Director Frank Lopez, Community Development Director Steve Sizemore, Principal Management Analyst Xochitl Tipan

AGENDA ADDITIONS, DELETIONS, CHANGES AND ADOPTIONS – None.

ORAL AND WRITTEN COMMUNICATIONS – None

1. PRESENTATION

1-A. INTRODUCTION TO PRINCIPAL MANAGEMENT ANALYST XOCHITL TIPAN

Public Works Director Frank Lopez introduced Principal Management Analyst Xochitl Tipan as the Commission's new staff liaison.

1-B. STAFF UPDATES ON: CLIMATE ACTION PLAN, HOUSING ELEMENT, SR-710 METRO GRANT, STAGE 2 DROUGHT, AND BAN ON SINGLE USE PLASTICS

Community Development Director Steve Sizemore was present and provided an update on the Housing Element and Climate Action plan. The City's 2021-2029 Housing Element was approved by City Council and is currently under review by the state for final certification. More information on what is included in the Housing Element can be found on the city website at <https://www.montereypark.ca.gov/527/Housing-Element-2021-2029>. The City will begin working on updating the Climate Action plan. Staff's efforts will begin by reviewing the existing plan, current programs and conducting community outreach to identify the community's needs. Outreach may include community surveys. Staff will also be reaching out to Commissions, including the Environmental Commission, for further input and participation in updating the plan.

Public Works Director Frank Lopez provided updates on the SR-710 Metro grant. On January 13, 2022 the City hosted a community meeting to provide updates on approved projects and potential modifications to project scopes. City Council previously approved four projects. The pending projects, including the Garvey Improvement Project, Parking Structures, and Monterey Pass Road Project, will be presented to Council for approval at the February 16th meeting.

On November 17, 2021 the City declared Stage 2 Drought which places certain water conservation measures throughout the City. The City has been conducting education and outreach to inform the community of restrictions, including specification on the types and times of irrigation allowed.

Staff provided a presentation on single-use food ware to City Council in November 2021. The legislation prohibits restaurants from offering single use utensils unless a customer requests them. Enforcement will begin on June 1st, 2022 by local health departments. Enforcement for the City of Monterey Park would fall under the

jurisdiction of the Los Angeles County Health Department. City will be conducting outreach and education to businesses and the community.

2. CONSENT CALENDAR

2-A. APPROVAL OF MINUTES

Approve the minutes from the regular meeting of August 10, 2021

Action Taken: The Environmental Commission approved the minutes from the regular meeting of August 10, 2021

Motion: Moved by Commissioner Ko and seconded by Commissioner Chan motion carried by the following vote:

Ayes: Commissioner: Alice Chan, Kathy Ko
Noes: Commissioner: None
Absent: Commissioner: None
Abstain: Commissioner: Danielle Sprague

Approve the minutes from the regular meeting of January 11, 2022

Action Taken: The Environmental Commission approved the minutes from the regular meeting of January 11, 2022

Motion: Moved by Commissioner Sprague and seconded Commissioner Chan motion carried by the following vote:

Ayes: Commissioner: Alice Chan, Danielle Sprague
Noes: Commissioner: None
Absent: Commissioner: None
Abstain: Commissioner: Kathy Ko

3. OLD BUSINESS – None

4. NEW BUSINESS

4-A. APPOINT CHAIRPERSON AND VICE CHAIRPERSON

With the departure of Chairperson Karl Wong, the Commission needed to appoint a new Chairperson. The Vice Chairperson position was also vacant. Commissioner Kathy Ko was elected as the Chairperson. Commissioner Alice Chan was elected as the Vice Chairperson.

4-B. MONTEREY PARK EARTH DAY 2022 PLAN

Commissioners discussed plans for 2022 Earth day celebration, including limitations due to Covid-19 social distancing guidelines. Chairperson Ko suggested collaborating with the Bruggemeyer Library for a virtual event. Commissioners also

discussed possibly incorporating outreach efforts for the Climate Action plan update as part of Earth Day efforts. Chairperson Ko would reach out to the library and Community Director Steve Sizemore and provide an update at the next meeting.

5. FUTURE AGENDA ITEMS

The Commission suggested that it discusses the following item at the next regular meeting:

- Earth Day 2022 Plan

ADJOURNMENT

There being no further business for consideration, the meeting was adjourned at 7:51 pm.

Xochitl Tipan
Principal Management Analyst

Approved on March 8, 2022 at the regular meeting